

Okhahlamba Municipality an equal opportunity, affirmative action employer with its seat in Bergville invites suitable qualified candidates to apply for the following senior management position. Okhahlamba Municipality is one of the local Municipalities within Uthukela District in KwaZulu Natal and it consists of the following towns: Bergville, Winterton, Geluksberg, and Cathkin.

CHIEF FINANCIAL OFFICER (1 POST)

05 YEARS FIXED TERM CONTRACT

REMUNERATION TOTAL ALL INCLUSIVE PACKAGE: MINIMUM R700 116– MAXIMUM R855 698 P/A; THE APPOINTED CANDIDATE HAS TO SIGN PERFORMANCE AGREEMENT FOR THE PERIOD OF 5 YEARS.

REQUIREMENTS:

- An appropriate Bachelor's Degree or equivalent tertiary qualification, couple with necessary relevant experience and competencies in the municipality.
- At least 5 years' experience at middle management level, sound and solid financial management experience in a municipal environment.
- Good and strong leadership skills are essential.
- Extensive knowledge of Municipal Finance Management Act, Municipal System Act, Municipal Structures Act, Municipal Property Rates Act, Labour Relations Act, Skills Development Act and other Municipal laws.
- Proven ability to communicate and negotiate in all levels.
- Knowledge and commitment to clean audit by 2014 campaign
- Computer literacy and fluent in both English and IsiZulu.
- Knowledge of applicable accountable standards and ability to prepare Annual Financial Statements
- Experience in auditing and at the similar position within other municipality level will be an added advantage.
- Full competency according to the Treasury Regulations and not holding any political office in a political party whether in a permanent, temporal or acting capacity.

RESPONSIBILITY

- The successful incumbent will be responsible for the development of an economical, effective, efficient and accountable administration in accordance with the policy directions of the Council.
- Compile Financial Statements
- Compile annual budget as per MSCOA (Municipal Standard Charter of Accounts)
- Manage all revenues and expenditures of the Municipality
- Comply with all revenues and expenditures.
- Comply with all applicable policies and procedures.
- Ensure implementation of Municipal Finance Management Act
- Advise the Accounting Officer and Council in terms of the MFMA and all legislations pertaining to finance
- Manage revenue, debt collection, financial risk, budget and Treasury to ensure that the Municipality complies with all legislations pertaining to Financial Management.

- Administration of the Municipality's bank accounts and in the preparation and implementation of the Municipality budget.
- Ensure the development and implementation of programmes and strategies that will ensure effective and sustainable financial performance.
- Report all financial matters to Council and other government institutions.
- Ensure sound management of the staff of the finance department.
- Assist the Mayor with the preparation of budgets and drafting of financial policies.
- All other matters as prescribed in the MFMA and Property Rates Act and other legislations having an impact local government.

ENQUIRIES IN RESPECT TO THE ABOVE POSITION SHOULD BE DIRECTED TO THE ACTING MUNICIPAL MANAGER (Mr SD SIBANDE) ON 036- 448 8000 during office hours, No faxes are allowed

PLEASE NOTE: Candidates are required to complete the prescribed "Annexure C" application form as per Government Gazette No. 37245 of 17 January 2014 which is obtainable from all Municipalities as well as the internet at www.gpwonline.co.za (Failure to do so will result in the candidate being disqualified). Certified copies (not older than 3 months) of academic qualifications and a detailed CV must accompany your application.

**THE ACTING MUNICIPAL MANAGER (MR SD SIBANDE)
OKHAHLAMBA MUNICIPALITY
P.O. BOX 71
BERGVILLE, 3350**

The closing date for applications is **18 APRIL 2017, 12H00 noon**. The Municipality reserves the right not to appoint. Canvassing for the appointment will automatically disqualify the applicant. If no reply to your application has been received within 30 days of closing date, you should consider your application as being unsuccessful. The candidate will be required to disclose all financial interest and will be subjected to competency assessment. Appointment is subject to the signing of an employment contract and performance agreement in terms of section 57 of the Municipal Systems Act and will be done in accordance with the Regulations on Appointment and Conditions of Employment of Senior Managers.

**SD SIBANDE
ACTING MUNICIPAL MANAGER**