

APPLICATION FORM

OFFICE HOURS- MON-FRI 7:30 to 16:30
LUNCH 13:00 to 14:00



TOWN PLANNING DEPARTMENT

TEL: ☎036 448 8000
FAX: ☎036 448 1986

259 KINGSWAY STREET
BERGVILLE
3350

P.O. BOX 71
BERGVILLE
3350

APPLICATION IN TERMS OF CHAPTER 4 OF THE MUNICIPAL SPATIAL PLANNING AND LAND USE MANAGEMENT BY-LAWS AND CHAPTER 6 OF THE SPATIAL PLANNING AND LAND USE MANAGEMENT ACT NO. 16, 2008 (ACT NO. 16 OF 2013).

FOR OFFICE USE

APPLICATION REF. NO:	<input type="checkbox"/> APPROVED
DATE RECEIVED:	<input type="checkbox"/> REFUSED
RECEIVED BY:	<input type="checkbox"/> APPEAL DISMISSED <input type="checkbox"/> UPHELD(/PARTLY)
FEES PAID:	<input type="checkbox"/> LAPSED
NOTES:	

This form, together with the supporting motivation document and comments from the various State Departments, in quadruplicate, must be lodged with Town Planning Department, at 259 Kingsway Street, Bergville, 3350.

1. Application Type

- Amendment of the Scheme
- Special consent in terms of the Scheme
- Cancellation of consent in terms of the Scheme
- Subdivision of land
- Consolidation of land
- Development outside the scheme
- Phasing of approved layout plan
- Cancellation of approved layout plan
- Alteration, suspension and deletion of condition of approval relating to land
- Closure of municipal roads
- Closure of public open place

2. PARTICULARS REGARDING APPLICANT:

NB: If there is more than one owner; all owners must sign the application. Also, a copy of the property's Title Deed must be furnished.

2.1 REGISTERED OWNER:

Name: _____

Tel no: _____

Cell no: _____

Fax no: _____

E-mail: _____

Postal Address:

Signature(s) of registered owner(s): _____

2.2 APPLICANT: (CONTACT DETAILS IF NOT THE OWNER)

Name: _____

Tel no: _____

Cell no: _____

Fax no: _____

E-mail: _____

Postal Address:

Signature(s) of registered owner(s): _____

If the owner is a cc, a separate statement is required, disclosing the names of all members/shareholders of the cc, as well as the name and contact details of the public officer thereof.

3. ADVERTISEMENT OF APPLICATION

3.1 Advertisement cost must be borne by the applicant. Upon lodging of the application the Town Planning Department will, within the period of approximately four (4) week given that the application is complete, supply the applicant with the text of the advertisement notice, which the applicant should lodge with the Local Newspaper and serve copies thereof on property owners and email a copy to the Town planning Department

4. SHORT DESCRIPTION OF THE PURPOSE OF THIS APPLICATION.

5. PROPERTY

5.1 Title Deed Number _____

5.2 Registered Property Description (as appear on the title deed) -

5.3 Physical Address of the Property

5.4 Municipality _____

6. DECLARATION

I hereby certify that the information supplied by me, including the documents attached to this application form is correct.

Signature of Applicant

Date