



LOCAL MUNICIPALITY – UMKHANDLU WENDAWO
SUPPLY CHAIN MANAGEMENT UNIT
259 KINGSWAY STREET, BERGVILLE, 3350
Tel: 036 448 8000 Ext. 8054 Fax: 036 448 1986/ 0867741577

Reference no: SCM64/2016 -2017

Date: 15 February 2017

RFQ: SUPPLY, DELIVERY AND INSTALLATION OF AIR CONDITIONERS IN THE MUNICIPAL TECHNICAL OFFICES

Quotations are hereby invited from interested suppliers with **CIDB Grading 1ME or ME PE and 1EB or 1EB PE** a proven track record in terms of Section 83 of the Municipal System Act, Act 32 of 2000 (as amended) and Section 110 and 112 of the Municipal Finance Management Act, Act 56 of 2003, for supply, delivery and installation of air conditioners in the Municipal Technical Offices.

The detailed specification is attached.

COMPULSORY BRIEFING SESSION:

Briefing session will take place on 21/02/2017 at 11:00 with the Municipal Representative at the Municipal Board Room.

Queries may be directed to the following officials during office hours M. Hlatshwayo on 079 435 7766

QUOTE SUBMISSION

Quotations must appear on an official letterhead or be endorsed by the official stamp of the submitting entity. Quotations must be submitted in a sealed envelope (which is clearly marked with the reference number above) in the Municipal tender box, by no later than: **24 February 2017 at 11:00**.

The following conditions, read together with the Municipality's SCM Policy will apply:

- Suppliers must be registered on the Okhahlamba Local Municipality Supplier data base. Registration forms can be e-mailed on request, downloaded from our website or collected from our offices.
- Suppliers must be registered on the National Treasury Central Supplier Database (CSD). Suppliers can use the following link to register: www.csd.gov.za
- Suppliers must submit a valid Tax Clearance Certificate or
- An Income Tax number and Tax Clearance Certificate number/ Tax Compliance Status Pin
- A valid B-BBEE certificate as these are used in the evaluation processes
- Quotes will be evaluated on the 80/20 preferential points system.
- Suppliers must effect delivery within 7 (seven) working days of receiving an order.
- Where a supplier is unable to deliver within this period, the Municipality must be contacted in writing and the Municipality will determine whether the order will be cancelled or an extension for delivery will be granted.
- Delivery will only be accepted during office hours.
- The Declaration of interest (MBD4) form must be completed and attached.
- The Okhahlamba Local Municipality is not bound to accept the lowest or any bid and reserves the right to accept the whole or part of a bid.

QUOTATION SPECIFICATION

OKHAHLAMBA TECHNICAL OFFICES, 10 BROAD-WAY STREET

SUPPLY, DELIVERY AND INSTALLATION OF AIRCONDITIONERS IN THE MUNICIPAL TECHNICAL OFFICES

CIDB GRADING: 1ME OR 1ME PE AND 1EB OR 1EB OR 1EB PE

ITEM	DESCRIPTION	SIZE & TYPE OF AIRCONDITIONER	QTY	RATE	AMOUNT
1.	WASTE OFFICE	24 000BTU WACO/ECO AIR	1		
2.	ELECTRICAL OFFICE	12 000BTU WACO/ECO AIR	1		
3.	MAINTANANCE OFFICE	12 000BTU WACO/ECO	1		
4.	PARKS OFFICE	12 000BTU WACO/ECO	1		
5.	CIVIL ENG OFFICE	12 000BTU WACO/ECO	1		
6.	INFRASTRUCTURE OFFICE	12 000BTU WACO/ECO	1		
7.	PMU MANAGER	12 000BTU WACO/ECO	1		
8.	PMU TECHNICIAN	12 000BTU WACO/ECO	1		
9.	DIRECTOR TECHNICAL OFFICE	18 000BTU WACO/ECO	1		
10.	DIRECTOR TECHNICAL PA	12 000BTU WACO/ECO	1		
11.	HOUSING MANAGER	12 000BTU WACO/ECO	1		
12.	HOUSING	12 000BTU WACO/ECO	1		
13.	BUILDING INSPECTOR	18 000BTU WACO/ECO	1		
14.	SERVER ROOM	RE-GAS ONLY	1		
		SUBTOTAL			
		VAT (14%)			
		GRAND TOTAL			